Building Bridges 2020 Grants Program: Detailed Schedule

The 2020 timeline is shown below. Applicants must submit all materials electronically (unless otherwise noted on the application form) by 11:59 p.m. Eastern Time on the relevant date. Online forms include clear instructions about space, formatting, etc., which must be followed. Hard copy and fax applications will not be accepted.

<table>
<thead>
<tr>
<th>Event</th>
<th>Date/Time</th>
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<tbody>
<tr>
<td>Letter of Interest Due</td>
<td>Friday, April 17, 2020, 11:59 p.m. ET</td>
</tr>
<tr>
<td>Invitations to Submit Full Proposals Issued</td>
<td>During the week of June 1 – 5, 2020</td>
</tr>
<tr>
<td>Full Proposals Due</td>
<td>Friday, July 10, 2020, 11:59 p.m. ET</td>
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<tr>
<td>Grants Awarded</td>
<td>October 2020</td>
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<tr>
<td>Project Start Dates</td>
<td>November 1, 2020 through April 1, 2021</td>
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<td>Project Periods</td>
<td>1 – 3 years</td>
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**Application Stage 1:**
Submit a Letter of Interest (LOI)  
**DUE:** Friday, April 17, 2020, 11:59 p.m. ET

**Information Required**
- Total grant amount requested.
- Narrative briefly describing:
  - The proposed project.
  - Participants to be involved in planning and implementation, including possible partner organizations, community groups, etc.
  - The desired goal of the project and how this will be achieved.
  - The intended audience(s)/population(s) for the proposed project.
  - How the project would involve the literary, multimedia and/or performing arts. How artists, organizations or multimedia resources would be identified.
  - How the proposed project will help create more understanding about Muslims and advance relationships between Muslims and their neighbors in the U.S.

**Note:** Incomplete applications will not be reviewed.

**Applicant Resources**
Click here to watch a video presentation with details about the LOI application process.

An online webinar will be held on Friday, April 3, 2020. It will provide additional opportunities for applicants to learn more about the elements of the Letter of Interest and ask any questions they may have. To submit questions in advance, click here. We will add a link to the recorded session in the Resource tab. Registration to the webinar can be completed here.

**Process Notes**
The LOI has a 1,000-word maximum. A three-year organizational budget is required. A detailed line item project budget is not required in the LOI.
A committee comprised of subject experts will review the LOIs and invite a subset of applicants to submit full proposals that will be due Friday, July 10, 2020. Invitations to submit full proposals will be issued during the week of June 1-5, 2020.

**Application Stage 2:**
Submit a Full Proposal (by invitation only)  
DUE: Friday, July 10, 2020, 11:59 p.m. ET

**Information Required**
A link to the Full Proposal application form with instructions will be emailed to invited applicants. The following information will be required:

- Total grant amount requested.
- Full project description.
- Project timeline.
- Line item budget.
- Budget narrative.
- Organizational documents (audited financials, board list, etc.).

**Note:** Incomplete applications will not be reviewed.

**Applicant Resources**
A pre-application online webinar will be held for applicants invited to submit full proposals. It will provide additional opportunities for applicants to learn more about the elements of the full proposals and ask any remaining questions they may have.

**Process Notes**
Full proposals will be reviewed by external subject experts who will make funding recommendations to the foundation. Panelists will consider the project concept, intended impact, quality of the arts and/or multimedia activity and/or artists, the organization’s experience, and the organization’s ability to successfully complete the project. The reviewers will be charged with identifying a portfolio of projects that is geographically, programmatically, culturally and organizationally diverse.

**Stage 3:**
Grants Awarded  
WHEN: October 2020

**Project Start Dates**
Between November 1, 2020 and April 1, 2021

To gain access to DDCF’s online system to submit LOIs, you must provide your organization’s nine-digit employer identification number (EIN). Only tax ID’s from organizations with 501(c)(3) status are recognized by the online application system. Please verify that you are using the appropriate tax ID number if it is not recognized by the online application system.

START a new application here:
https://www.grantrequest.com/SID_1149?SA=SNA&FID=35134

Click this link once. Create a bookmark for the webpage linked immediately above once you have initiated an LOI. Using this link more than once will create multiple LOIs.

RETURN to an existing application:
https://www.grantrequest.com/SID_1149?SA=AM

If you have accessed the online system previously to submit applications or progress reports, use your existing account information to log in. If you do not know your password, you can request to reset it on the main log-in page.